

**Westside Community Center Working Committee Meeting
Meeting Minutes
Thursday, May 18, 2023**

Members Present: Becky Fredell, Mary Tauras, Tena Jelenik, Liz Lopez Vaughan, Judy McKay-Harbert, Kathy Perry, Justin Trudeau

Parks Board Liaisons Present: Greg Thornton

Staff Present: Mark Snow, Jamie Bequette, Felicia Barnhart, Kim King, Anna White

.....
Committee Chair Justin Trudeau brought the meeting to order at 2:03 p.m.

Agenda Preview

Committee Chair Justin Trudeau gave a preview of the agenda for the meeting.

Announcements

There were no staff or Committee announcements at this time.

Citizen Discussion

There was no citizen discussion at this time.

Approval of Minutes – April 20, 2023 meeting minutes.

Motion – To approve the April 20, 2023 meeting minutes with proposed changes.

1st – Justin Trudeau, 2nd – Kathy Perry, Approved, Unanimously.

Action Items

Review of Postponed Proposals

Modern Yoga CO – Brooke Sakharia

Brooke Sakharia, citizen, provided a brief background on her services and why they would be a suitable fit for either leased space or programming at the Center.

Motion: To recommend the Modern Yoga CO proposal for potential implementation at the Westside Community Center.

1st – Judy McKay-Harbert, 2nd – Kathy Perry, Approved, Unanimously.

Proposals for Programs/Services

Senior Fitness – Genae Lamb

Genae Lamb was not present at the meeting, however, multiple Committee members provided background on her service.

Motion: To recommend the Senior Fitness proposal for potential implementation at the Westside Community Center.

1st – Justin Trudeau, 2nd – Kathy Perry, Approved, Unanimously.

Zen Flow – Jennifer Nolan

Jennifer Nolan, citizen, provided a brief background on her service and why it would be a suitable fit for programming and services at the Center.

Motion: To recommend the Zen Flow proposal for potential implementation at the Westside Community Center.

1st – Becky Fredell, 2nd – Greg Thornton, Approved, Unanimously.

Balance and Fitness – Alycia Kibby

Alycia Kibby was not present at the meeting, however, Committee member Kathy Perry provided background on this program.

Motion: To recommend the Balance and Fitness proposal for potential implementation at the Westside Community Center.

1st – Kathy Perry, 2nd – Tena Jelenik, Approved, Unanimously.

Beginner Line Dancing – Alycia Kibby

Alycia Kibby was not present at the meeting, however, Committee member Kathy Perry provided background on this program.

Motion: To recommend the Beginner Line Dancing proposal for potential implementation at the Westside Community Center.

1st – Kathy Perry, 2nd – Tena Jelenik, Approved, Unanimously.

Kiwanis Club of Colorado Springs – Ray Wallander

Ray Wallander, citizen, provided a brief background on his program and why it would be a suitable fit for programming and services at the Center.

Motion: To recommend the Kiwanis Club of Colorado Springs proposal for potential implementation at the Westside Community Center.

1st – Kathy Perry, 2nd – Tena Jelenik, Approved, Unanimously.

Committee Business

Westside Community Center Meet and Greet Debrief

Mark Snow, Community Recreation Manager, asked the Committee to provide feedback they received during the Westside Community Center meet and greet that took place on May 16th. Feedback included:

- There is a need for updated signage, including signage in Spanish.
- Many members of the community still think the Center is a school, instead of a community center. Spreading this message is important.
- There is an overall need for better outreach.
- It would be great for a section on volunteering at the Center could be added online.
- Citizens are also curious about how programs that are grandfathered in at the Center, are evaluated.

Review Working Committee Mission and Vision

Committee Chair wanted to take some time to make sure the roles and responsibilities of the Committee are understood. Committee member Kathy Perry commented that she believed the City was doing a good job of meeting goals that had been identified in the public process pertaining to the Center and Committee, but reiterated the earlier need for better outreach by the City. After discussion on the best ways to achieve the outreach goal, the Committee considered creating a subcommittee that could focus on outreach and marketing. Committee members Tena Jelenik and Mary Tauras volunteered to head up the subcommittee.

Additionally, the Committee agreed that their overall mission is to evaluate programming that serves the entire community. Anna White, Staff Assistant, mentioned that City Council sometimes receives annual reports from boards and committees, and said she would try to get a hold of the template for the Committee.

Staff Updates

Westside Community Center Facility Operations – Updated Schedule, Volunteers, Recommended Proposal Status (Programs/Services and Leased Space)

Jamie Bequette, Program Administrator, and Mark Snow, Community Recreation Manager, provided the following updates to the Committee:

- The program schedule is available and published.
- Some programs that have been approved by the Committee are not taking place at the current time, but are still being evaluated for future implementation.
- Eleven plots in the Community Garden have been purchased so far.
- Real Estate Services is reviewing the proposals for leased space and getting agreements in place. Currently, there are five incoming tenants in waiting.

Presentation Items

Fees and Charges Related to Programs/Services and Leased Space (Presented by Mark Snow, Community Recreation Manager)

Mark Snow, Community Recreation Manager, presented the Committee with the Fees and Charges Related to Programs/Services and Leased Space. This presentation included the fees and charges process; the fees and charges comparison between centers; proposed fees; fees and charges – adjustments; adjustments in development; the long-term rental discount; in-kind payment; and finally, proof of concept/incubator.

[Link to PowerPoint Presentation Here](#)

Some key takeaways from the discussion were as follows:

- A request was made for staff to look into a revenue share option.
- The fees and adjustments proposed would take effect in 2024.
- The Committee would like to see some of the demographics that are used to work through the fees and charges process.
- Committee members encouraged staff to take an approach of economic justice when working through this issue, as many members of the community want to bring unique programs and services to the Center, but cannot work within the fees presented.
- Fees and charges will be discussed at the June Parks, Recreation and Cultural Services Advisory Board meeting on June 8. Anna White, Staff Assistant, can get the agenda for that meeting to anyone who would like to join or comment.

Motion to Adjourn

Motion – Move to adjourn the Westside Community Center Working Committee meeting at 5:21 p.m.

1st- Justin Trudeau, 2nd – Liz Lopez Vaughan Approved, Unanimously.