

## DEVELOPMENT PLAN CHECKLIST

Development Plans shall include the following as a minimum. Additional information may be required to show Drainage Criteria Manual requirements are being met. This checklist also applies to Preliminary Plats.

### 1. General

- a. Development plans require approved Preliminary Drainage Reports (or equivalent) at a minimum. Final Drainage Reports may be used in place of Preliminary Drainage Reports.

### 2. Cover Sheet

- a. Vicinity map with adjacent streets and drainageways labeled must be shown on cover sheet.
- b. FEMA floodplain statement must be included as a note on the cover sheet. Note must include current map number and effective date.
- c. Note indicating long-term maintenance responsibility (private vs. public) for water quality / detention facility(ies) must be included. If facility is located offsite, include name of facility and a reference to the final drainage report containing calculations for the offsite facility.
- d. Note calling out channel improvement requirements associated with the site, including responsible party, long-term maintenance responsibility (private vs. public), and timing requirements (e.g. *Channel improvements will be designed and constructed or assurances for channel improvements will be posted prior to building permit issuance for {developments}, and channel improvements must be constructed and accepted into probationary acceptance prior to CO release for {developments}. All channel improvements will be completed in accordance with current Drainage Criteria Manual and DBPS requirements.*) must be included.

### 3. Plan

- a. All open channels, irrigation canals, and bodies of water must be shown and labeled on all plans.
- b. FEMA floodplains (100 and 500-yr) and floodways must be shown and labeled on all plans.
- c. Easements must be shown and labeled on all plans.
- d. All existing and proposed stormwater conveyance infrastructure must be clearly labeled with size and ownership specified. Information must be shown on preliminary grading plan and preliminary utility plan at a minimum. If there is private storm sewer connecting to public storm sewer, a note stating "All private to public storm sewer connections must be inspected by a City New Development Inspector" must be included.



- e. Permanent Control Measures (PCMs) for water quality treatment and detention must be shown and labeled on all plans. Label must specify private vs. public and type of facility. All required PCM features must be generally shown.
- f. Planned Infiltration Areas (PIAs) must be shown on preliminary grading plan, preliminary landscaping plan, and preliminary utility plan. Areas must be delineated with a line or hatch and labeled as PIA. Areas must match the applicable drainage report.
- g. Channel improvements associated with the site must be shown as proposed on preliminary grading plan at a minimum.

