



Lodgers and Automobile Rental Tax (LART)
Citizen's Advisory Committee Meeting
Meeting Minutes
Thursday, January 12, 2023, **3:00 – 4:30 p.m.**

Committee Members Present: Ann Alba, PK McPherson, Doug Price, Dani Barger, Aubrey McCoy, Jeff Howell, Dave Donelson, Wayne Williams

1. Call to order – The Chair called the meeting to order at 3:00 p.m.
2. Public comment for items not on the agenda – None
3. Approval of meeting minutes from November 10, 2022 – Committee recommended correcting a spelling error of Steve Czarnecki's last name and rewording item #7 *Member Announcements*. Doug Price made a motion, seconded by Jeff Howell to approve the meeting minutes as amended. The motion carried unanimously.
4. Update on Off Cycle Funding Application and timeline – Update was given by Staff Liaison about the online LART application being deployed with a deadline of February 3, allowing the committee a longer review period. Committee members were interested in providing feedback prior to the Regular 2024 Cycle and Committee suggestions will be sent by January 20th the Staff Liaison.
5. Update on Contract Entities Application Review Process – Charae McDaniel presented 2 handouts, 1- *LART Proposed Contracted Entity Sub-Committee Review Process*, and 2- *LART Rubric*. The Committee will have until January 20th to submit suggestions to Staff Liaison on the LART Rubric.
6. Discuss Committee's Final Reports Review: Staff Liaison will be sending the Final reports for 2022 and will create a more consistent process moving forward. The Committee plans to create a template for the final report for ease and consistency. Final reports for 2022 will be shared to the committee before the next meeting February 9, 2023.
7. Member Announcements – Doug Price announced that he was stepping down and this meeting would be his last meeting with the LART committee.
8. Adjournment – The Chair adjourned the meeting at 4:29 p.m.