



Lodgers and Automobile Rental Tax (LART)  
Citizen's Advisory Committee Meeting  
**Meeting Minutes**  
Thursday, April 13, 2023, **3:00 p.m. – 4:30 p.m.**

Committee Members Present: PK McPherson, David Siegel, James Dibiase, Sally Hybl, Angela Seals, Jack Damioli, Cheryl McCullough, Dani Barger, Aubrey McCoy, Jeff Howell, Councilman Donelson  
Not present: Councilmember Williams, Fred Veitch (A)

1. Call to order – The Chair called the meeting to order at 2:59 p.m.
2. Public comment for items not on the agenda – None
3. Approval of meeting minutes from March 16, 2023 Regular meeting- Jeff Howell made the motion, seconded by Jack Damioli, to approve the meeting minutes. The motion carried unanimously.
4. Discuss and consider Pathway Colorado 2023 Off-Cycle Application- Committee scheduled additional meeting for Monday, April 17, 2023 at 12:30 p.m. to discuss Pathway application more in depth and form recommendation.
5. Rubric Debrief with Finance office- Chris Fiandaca gave a brief update on the rubric implementation and Charae McDaniel wanting to change the weighting process but needed to wait until touching base with executive leadership to finalize. The committee decided not to post rubric document but instead implement as much into the instructions as possible as it would change and older versions could still be circulating after updates.
6. Application Subcommittee organization discussion- Subcommittee members will meet Monday, April 17 to discuss changes to application and instruction material. Staff Assistant will work with IT to implement and deploy changes before the April 24th 2024-Regular Cycle application launch.
7. Discuss potential 2024 Regular Cycle Timeline adjustments- Committee outlined new timeline adjusting the Application date to April 24 from April 21, and moving July and August committee meetings to 2pm. Sally Hybl made a motion, seconded by Jim Dibiase to approve the new timeline, the motion carried unanimously.
8. Member Announcements – Cheryl, David, PK, Jack, Sally and Dani all gave various updates about their respective organizations' upcoming events and activities. Aubrey announced she will not attend the May 11<sup>th</sup> committee meeting.
9. Adjournment – The Chair adjourned the meeting at 4:05 p.m.