

ADMINISTRATIVE REGULATION 2024- 01
MAYOR BLESSING YEMI MOBOLADE

DATE: March 28, 2024

TOPIC: Parks, Recreation and Cultural Services Fees and Charges

LEGAL AUTHORITY: City Charter §§ 3-10(b) and 15-30
City Code §§ 1.2.314

1.0 Purpose and Scope: This Administrative Regulation updates and sets the "Parks, Recreation and Cultural Services Fees and Charges" assessed for reimbursement of costs related to the administration and service-delivery of Parks, Recreation and Cultural Service programming and select site rental.

2.0 Terms Defined: The "Parks, Recreation and Cultural Services Fees and Charges" are fees charged to recover a portion of the costs incurred by the City related to the administration and provision of a variety of offerings including ballfield and pavilion rentals as well as recreational, educational and essential programs and services.

3.0 Procedures:

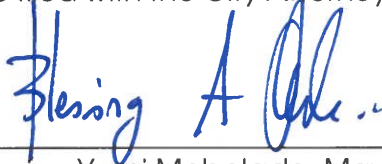
3.1 In General: Pursuant to City Charter § 3-10(b), the Mayor shall perform all executive and administrative functions of the City, including promulgation of administrative regulations. Fees and charges set by the Mayor shall be implemented by administrative regulation as set forth in City Code § 1.2.314. The recovery of costs related to Parks, Recreation and Cultural Services programs and services is an administrative function of City government.

3.2 Establishment of Fees and Charges: The Parks, Recreation and Cultural Services Fees and Charges are established as set forth in Exhibits A through H, which are attached and incorporated hereto.

4.0 Miscellaneous

4.1 This Administrative Regulation shall be effective as of **March 28, 2024**, and shall remain in effect until amended or rescinded. Administrative Regulations 23-03 and 23-05 are hereby rescinded and shall be replaced with this Administrative Regulation on the effective date.

4.2 This Administrative Regulation shall be filed with the City Attorney and made available for public inspection on the City's website.



Blessing Yemi Mobolade, Mayor

APPROVED AS TO FORM:



Office of the City Attorney

EXHIBIT A

I. RESERVED AREAS

A.	PAVILION RESERVATION: Small pavilion / event	\$100
B.	PAVILION RESERVATION: Large pavilion / event	\$150
C.	PAVILION RESERVATION: Venezia Park Pavilion - Large / event	\$250
D.	PAVILION RESERVATION: Venezia Park Pavilion - Small / event	\$175
E.	CITYWIDE SPECIAL EVENT PERMIT: <i>(Special events, festivals, etc requiring a Use Agreement)</i> An event is considered a Citywide Special Event when it has attendance greater than 10,000.	Refer to Chart A
F.	CITYWIDE SPECIAL EVENT APPLICATION FEE: Applied to all Citywide Special Event applications.	\$50
G.	MAJOR PARK USE PERMIT: <i>(Special events, festivals, etc requiring a Use Agreement)</i> An event is considered a Major Park Use when 100 or more participants are expected.	Refer to Chart A
H.	MAJOR PARK USE APPLICATION FEE: Applied to all Major Park Use applications.	Varies
I.	MINOR PARK USE: <i>(Primarily neighborhood picnics or gatherings. Tier B and C parks only.)</i> An event is considered a Minor Park Use when 100 or more participants are expected.	Refer to Chart A
J.	FILM PERMIT: <i>(Commercial Use - Except for Garden of the Gods Park)</i> Required when video or still photography impact public property.	\$250
K.	FILM PERMIT: <i>(Commercial Use - Garden of the Gods Park)</i> Required when video or still photography impact public property.	\$500
L.	ELECTRICITY: Not available at all parks.	\$50
M.	WATER: Not available at all parks.	\$100
N.	MAINTENANCE STAFF: Hourly cost is per staff member requested - 2 hour minimum.	\$25
O.	LATE FEES: Citywide Special Event applications are due 90 days prior to the event date. Applications submitted after the deadline are subject to a late fee.	\$50
P.	LATE FEES: Major Park Use applications are due 30 days prior to the event date. Applications submitted after the deadline will be subjected to a late fee.	\$25
Q.	VIOLATIONS & PENALTY FEES: Violation and penalty fees may apply for a violation of any park rule.	\$100

II. CULTURAL SERVICES

A.	ROCK LEDGE RANCH SCHOOL PROGRAMS (minimum of 50 students - leader is free)	\$3
B.	ROCK LEDGE RANCH RENTAL	
a)	Chapel (maximum of one rental per day, daylight hours)	\$200
b)	Site and Historical Interpretive Services provided for special events	Negotiable
C.	COLORADO SPRINGS PIONEERS MUSEUM	
	Non-profit use only. Events require a minimum of 2 staff members to be in attendance.	NA

III. RECREATION SERVICES

A.	SOFTBALL/BASEBALL	
a)	Permit to reserve one field for one hour; no maintenance, lights or bases (Skyview Sports Complex) - (\$5.00/hr/field to capital improvement)	\$40
b)	Permit to reserve one field for one hour; no maintenance, lights or bases (Gossage, Leon Young, Memorial, Wasson, Rampart, Cottonwood, Ford Frick, Village Green, Monument Valley South) - (\$5.00/hr/field to capital improvement)	\$32
c)	Permit to reserve one field for one hour; no maintenance, lights or bases (all fields not listed in a or b above) - (\$5.00/hr/field to capital improvement)	\$23
d)	Field Drag & Line / Field	\$50
e)	Field Lights / Hour	\$30
B.	SOCCER/FOOTBALL/LACROSSE/RUGBY	
a)	Permit to reserve one field	
1)	Ragain Field - Year Round / Hour - (\$5.00/hr/ to capital improvement)	\$125
2)	Venezia Park (Artificial Turf Fields) - Year Round / Hour - (\$5.00/hr to capital improvement)	\$100
b)	Field Installation "A" & "C" Fields (including goals) / Field	\$180
c)	Field Installation "I", "E", & "3V3" Fields (no goals) / Field	\$130
d)	Field Lining / Field	\$35

C. SUPERVISION

a)	Field Supervisor (one staff member) / Hour	\$20
b)	Field Supervisor (two staff members) Hour	\$35

D. CLEANUP/DAMAGE DEPOSIT

a)	Non-refundable if cancelled or applied to maintenance	\$250
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E. ADULT LEAGUES (18 yrs & over) - per session

a)	Spring/Summer/Fall/Late Fall Softball - early registration (\$99.00 to capital improvement)	\$460
b)	Spring/Summer/Fall/Late Fall Softball - regular registration (\$99.00 to capital improvement)	\$510
c)	Winter Softball - early registration (\$99.00 to capital improvement)	\$410
d)	Winter Softball - regular registration (\$99.00 to capital improvement)	\$460
e)	Fall/Spring 6-on-6 Volleyball - early registration	\$316
f)	Fall/Spring 6-on-6 Volleyball - regular registration	\$366
g)	Winter 6-on-6 Volleyball - early registration	\$365
h)	Winter 6-on-6 Volleyball - regular registration	\$415
i)	Summer Sand 6-on-6 Volleyball - early registration	\$190
j)	Summer Sand 6-on-6 Volleyball - regular registration	\$240
k)	Summer Sand 4-on-4 Volleyball - early registration	\$110
l)	Summer Sand 4-on-4 Volleyball - regular registration	\$160
m)	Fall/Spring/Summer 4-on-4 Flag Football - early registration (\$5.00 to capital improvement)	\$250
n)	Fall/Spring/Summer 4-on-4 Flag Football - regular registration (\$5.00 to capital improvement)	\$300
o)	Fall/Spring/Summer 8-on-8 Flag Football - early registration (\$5.00 to capital improvement)	\$340
p)	Fall/Spring/Summer 8-on-8 Flag Football - regular registration (\$5.00 to capital improvement)	\$390
q)	Winter Basketball - early registration	\$455
r)	Winter Basketball - regular registration	\$505
s)	Spring/Summer/Fall 5-on-5 Basketball - early registration	\$420
t)	Spring/Summer/Fall 5-on-5 Basketball - regular registration	\$470
u)	Summer 3-on-3 Basketball - early registration	\$105
v)	Summer 3-on-3 Basketball - regular registration	\$155

F. YOUTH SPORTS PROGRAMS - per session

a)	Spring/Fall Soccer (5-17 yrs) (\$5.00 to capital improvement)	\$82
b)	Winter Soccer (5-17 yrs) (\$5.00 to capital improvement)	\$90
c)	Baseball, Softball (9-17 yrs) (\$5.00 to capital improvement)	\$74
d)	T-Ball (5-8 yrs) (\$5.00 to capital improvement)	\$70
d)	Fall Tackle Football (8-17 Yrs) (\$5.00 to capital improvement)	\$116
e)	Spring Tackle Football (8-17 Yrs) (\$5.00 to capital improvement)	\$84
g)	Late registration fee (applies to the above list of programs)	\$5
h)	Youth Boxing (ages 8 - 18) Per month.	\$30

G. THERAPEUTIC RECREATION PROGRAMS - per session

a)	Mixed Emotions	\$130
b)	Daytime Jaunts + admission	\$35
c)	Aqua-Fitness	\$40
d)	Aqua-Rehab	\$40
e)	COS Club / month	\$40
f)	Out on the Town	\$5
g)	Cross Country Skiing/Snowshoeing	\$78
h)	Downhill Skiing	\$98
i)	Dog-sledding	\$65
j)	Discovery Camp	\$510
k)	Teen SCOPE Camp	\$410
l)	Rafting	\$70
m)	Adapted Water Skiing	\$12
n)	Fitness Activities	\$35
o)	Yoga	\$35
p)	Golf 4 Fun	\$30
q)	Paralympic Cycling Rides / date	\$10
r)	Paralympic Boccia	\$40

s)	Healthy Cooking	\$70
t)	Archery	\$65
u)	Arts Classes (drama, painting, etc)	\$35
v)	Adaptive Kayaking	\$50
w)	Overnight Trips	Varies
x)	Music Classes	\$35
y)	Drum Beats Level 1 & 2	\$50
z)	VTR - Virtual Time Recreating / 30 mins	\$5
aa)	Leisure Education Classes	\$35
bb)	Boxercise	\$35
cc)	Robin Hood Archery Series - IDD	\$45
dd)	Cycling Trail Ride Series	\$30

H. SERTICH ICE CENTER ARENA RENTAL

a)	Commercial - Filming, Photo Sessions / hour	\$300
b)	Contracted - 2 or more hours / hour	Negotiable
c)	Broomball Equipment / hour	\$25
d)	Hourly Rental	\$290

I. SERTICH ICE CENTER ADMISSIONS - per session

a)	Public Sessions (90 MINUTES)	
	1) Youth (17 & under)	\$5.25
	2) Adult (18 & over)	\$6.25
	3) Group rate, 10 or more participants	\$5.00
b)	Stix-n-Pux Youth Admission	\$8.25
c)	Stix-n-Pux Adult Admission	\$9.25
d)	Pick-Up Hockey Adult Admission	\$10.50

J. SERTICH ICE CENTER SKATING - per session

a)	Learn to Skate	
	1) Tots	\$105
	2) Youth Basic 1-6	\$105
	3) Adult Basic 1-6	\$120
b)	Freestyle (45 minutes)	\$110
c)	Instructor Training	
	1) Single Day Instructor Fee (unlimited w/ policy restrictions)	\$6
	2) Weekly Instructor Fee (unlimited w/ policy restrictions)	\$32
	3) Monthly Instructor Fee (unlimited w/ policy restrictions)	\$90

K. SERTICH ICE CENTER SKATE RENTAL

a)	Regular	\$3.25
b)	Hockey	\$3.25

L. SERTICH ICE CENTER SKATE SHARPENING

a)	Regular Grind	\$6
b)	Z-Channel Specialty Sharpening	\$8

M. SERTICH ICE CENTER FIGURE SKATING SESSIONS

a)	Adult Walk-On Patch and Freestyle (45 minutes)	\$15.00
b)	Adult 10 Admission Punch Pass (1 hour sessions)	\$107.50
c)	Youth Walk-On Patch and Freestyle (45 minutes)	\$12.00
d)	Youth 10 Admission Punch Pass (1 hour sessions)	\$90.00
e)	Walk-On Ice Dance Session (1 hour)	\$15.00
f)	Walk-On 10 Admission Ice Dance Punch Pass (1 hour sessions)	\$110.00

N. SERTICH ICE CENTER ADVERTISING

a)	Zamboni	Negotiable
b)	Banners	Negotiable
c)	Scoreboard	Negotiable
d)	Dasher boards	
	1) Primary View	\$1,300
	2) Secondary View	\$650

O. SERTICH ICE CENTER BIRTHDAY PARTY (FOR UP TO 15 PEOPLE)

		\$175
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P. SERTICH ICE CENTER CONCESSIONS

		Negotiable
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Q. PROSPECT LAKE PRIVATE BOAT PERMITS (ANNUAL, EXPIRES 12/31)

a)	Motorboat (\$5 ID + \$120 Use)	\$125
b)	Personal Watercraft	\$80
c)	Sail Boat (\$5 ID + \$45 Use)	\$50
d)	Hand-Propelled (\$5 ID + \$45 Use)	\$50
e)	Dealer (Any vessel; per plate; plate interchangeable; three plates per dealer max. \$5 ID + \$220 Use)	\$225

R. HILLSIDE COMMUNITY CENTER - per session unless otherwise noted

a)	Rentals - (per hour)	
1)	Kitchen	\$150
2)	Kitchen - non-profit	\$80
3)	Room	\$100
4)	Room - non-profit	\$50
5)	Gymnasium (non-sporting events) includes setup/staffing/tear down	\$370
6)	Gymnasium (non-sporting events) includes setup/staffing/tear down - non-profit	\$200
7)	Gymnasium (sporting events)	\$120
8)	Gymnasium (sporting events) - non-profit	\$80
9)	Use of scoreboard during rental - one time cost	\$10
10)	Multi-purpose	\$150
11)	Multi-purpose - non-profit	\$80
12)	Entire facility not to include gymnasium	\$280
13)	Entire facility not to include gymnasium - non-profit	\$150
b)	YESS M-F	\$107
c)	Summer Camp Elementary	\$480
d)	Summer Camp Teen	\$375
e)	Late Child Pick Up Fee (\$1.00 per minute after 5 minutes late)	\$1
f)	Spring Break Elementary/Teen	\$75
g)	Holiday Extravaganza / Holiday Teens	\$60
h)	Pre-Teen Dances	\$5
i)	Friday Night Flights/Friday Night Movies	\$7

S. MEADOWS PARK COMMUNITY CENTER - per session unless otherwise noted

a)	Rentals-Commercial Organizations For Profit (per hour)	
1)	Kitchen	\$50
2)	Kitchen - non-profit	\$50
3)	Room	\$100
4)	Room - non-profit	\$50
5)	Gymnasium	\$115
6)	Gymnasium - non-profit	\$60
7)	Entire facility	\$300
8)	Entire facility - non-profit	\$125
b)	Summer Camp Elementary	\$480
c)	CB Young Stars Outdoor Summer Camp	\$375
d)	Teen Summer Camp (4 days)	\$425
e)	Elementary After School (District 2 calendar)	\$84
f)	Elementary Before School (District 2 calendar)	\$30
g)	Spring Break	\$70
h)	Full Day Feature	\$15
i)	Holiday Break (per week)	\$60
j)	Late Child Pick Up Fee (\$1.00 per minute after 5 minutes late)	\$1
k)	Adult Exercise	\$42
l)	Daddy/Daughter Dance (girls ages 1 - 16)	\$45

T. DEERFIELD HILLS COMMUNITY CENTER - per session unless otherwise noted

a)	Rentals-Commercial Organizations For Profit (per hour)	
1)	Multi-purpose room or Community Room	\$75
2)	Multi-purpose room or Community Room - non-profit	\$60
b)	Summer Camp Deerfield	\$480
c)	After School M-F	\$84
d)	Holiday Break (per week)	\$60
e)	Spring Break	\$75
f)	Late Child Pick Up Fee (\$1.00 per minute after 5 minutes late)	\$1
g)	Teens Outside (per trip)	Varies
h)	Teens Summer Camp (3 days)	\$360

i)	Sprayground		
	1)	Group rate (15 individuals or more)	\$2
	2)	Private Rental (per hour - 2 hour minimum)	\$125
	3)	Weekend Birthday Party Reservation (\$40 for 1 hour session/\$80 for 2 hour sessions)	\$40
j)	Community Garden		
	1)	Full Plot	\$40
	2)	Raised Bed	\$20

U. WESTSIDE COMMUNITY CENTER - per session unless otherwise noted

a)	Main Building Community Center		
	1)	Hughes Hall (Gymnasium)	\$120
	2)	Hughes Hall (Gymnasium) - non-profit	\$80
	3)	Hughes Hall plus use of Stage	\$145
	4)	Hughes Hall plus use of Stage - non-profit	\$105
	5)	Room setup/takedown such as facility tables/chairs (per hour)	\$50
	6)	Room setup/takedown such as facility tables/chairs (per hour) - non-profit	\$50
	7)	Stage Only (for practices/rehearsal/no use of Hughes Hall)	\$50
	8)	Stage Only (for practices/rehearsal/no use of Hughes Hall) - non-profit	\$50
	9)	Upper Classroom	\$100
	11)	Upper Classroom - non-profit	\$50
	12)	Café	\$100
	13)	Café - non-profit	\$50
	14)	Middle Classroom	\$100
	15)	Middle Classroom - non-profit	\$50
	16)	Farmhouse Room	\$115
	17)	Farmhouse Room - non-profit	\$75
	18)	Whole Building indoor including gymnasium	\$280
	19)	Whole Building indoor including gymnasium - non-profit	\$150
	20)	Whole Building indoor including gymnasium and outdoor space	\$300
	21)	Whole Building indoor including gymnasium and outdoor space - non-profit	\$170
b)	Middle Building		
	1)	Classroom	\$100
	2)	Classroom - non-profit	\$50
	3)	Meeting Room	\$80
	4)	Meeting Room - non-profit	\$40
	5)	Loft	\$60
	6)	Loft - non-profit	\$30
	7)	Office Space (B3 B4)	\$30
	8)	Office Space (B3 B4) - non-profit	\$15
c)	East Cottages		
	1)	East classroom (bathrooms in room, direct access to playground)	\$125
	2)	East classroom (bathrooms in room, direct access to playground) - non-profit	\$75
	3)	West/Middle Classroom (rented as one)	\$125
	4)	West/Middle Classroom (rented as one) - non-profit	\$75
	5)	Whole East Cottages building (all rooms)	\$250
	6)	Whole East Cottages building (all rooms) - non-profit	\$150
	7)	Whole East Cottages building (all rooms) and outdoor space	\$270
	8)	Whole East Cottages building (all rooms) and outdoor space - non-profit	\$170
d)	Main Building and East Cottages		
	1)	Main Building and East Cottages - whole buildings	\$530
	2)	Main Building and East Cottages - whole buildings - non-profit	\$300
	3)	Main Building and East Cottages - whole buildings and outdoor space	\$550
	4)	Main Building and East Cottages - whole buildings and outdoor space - non-profit	\$320

V. EXCESSIVE CLEANUP/USE FEE

a)	Charged for excessive cleanup needed for room/area	\$50
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W. COMMUNITY CENTER DROP-IN/USE FEE

a)	Drop-in activity fee - per drop-in activity (ie basketball, exercise, etc)	Varies
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IV. MISCELLANEOUS

A. SPECIAL ADJUSTMENTS

a)	Fee Adjusted Room Rental Rates	
1)	Community Builder Events: A free community program to share knowledge, build community, or provide a service.	\$0
2)	Long Term Rental Discount: A discount off of standard rental fees if rental agreement is for a set number of weeks or months.	Varies
3)	In-Kind Payment: Allows acceptance of value (no more than 50% of rental fees) of a free program or service provided by a contractor	Varies
b)	Partnership Fees	
1)	Revenue Sharing: Ties room rental or other fees to registrations and facility/space used	Varies

B. PARKS TEMPORARY REVOCABLE PERMIT

\$100

C. ONLINE CONVENIENCE FEE

\$3

D. CO-SPONSORSHIP

a)	If the Department deems it appropriate to sponsor a community activity as is pertains to City and/or departmental goals, the Director may reduce or waive the established charges to the mutual benefit of the participants.	Varies
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E. STABLES

a)	Academy Riding Stables is in agreement with the City of Colorado Springs Parks, Recreation, and Cultural Services, will pay fees collected to conduct commercial equestrian rides on the trails through Garden of the Gods Park. A permit is issued to ARS on an annual basis for the privilege of using the park trails. Per ride.	\$2.75
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F. PARK RENTAL FEE REDUCTION

a)	Requests for a Park Rental Fee reduction can be submitted (for rentals in Section I-Reserved Areas) and evaluated on a per request basis. Please refer to Exhibit B	Varies
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EXHIBIT B

Park Rental Fee Reduction Policy

GENERAL

It is the policy of the Colorado Springs Parks, Recreation & Cultural Services Department (PRCS), under circumstances appropriate for Colorado Springs parks, to reduce park rental fees for special events and activities, subject to this Policy.

PURPOSE

The Policy outlines the requirements, limitations, and conditions under which the Department may reduce park use fees for events and activities within the City. The purpose of the Policy is to provide an equitable means for event organizers to apply for fee reductions and to establish mutually beneficial partnerships between the Department and the community.

ELIGIBILITY

The following events/activities are not eligible for Reduction:

- Events presented by for-profit organizations
- Events presented by private individuals
- Activities primarily of a fundraising or charitable nature, unless the funds directly benefit City-owned programs, activities, or facilities
- Events or activities that are not open to the public
- Organizations headquartered outside of the Colorado Springs City limits (unless the demonstrated benefits are primarily to the residents of Colorado Springs)
- Projects or organizations which have failed to fulfill their obligations during previous events or activities for which permit fees were waived or reduced

PROVISIONS

A fee reduction is granted by the Department Director or designee at the time of the request. The granting of reductions is dependent upon budget and operating impacts. To the extent a reduction can be granted without negatively impacting the Department's budget or operations, this policy will guide the Director's discretion. The following apply to fee reduction to the extent and manner specified:

- There is a limit of one (1) 50% fee reduction for an event or activity per year
- Fee reduction is available for a variety of large events including sporting, tourism, cultural, general, and major community events and activities
- Fee reductions are for PRCS facility rental fees only. Direct costs including, but not limited to vehicle costs, traffic control, staff time, electricity, water, or other City fees are not eligible for a fee reduction under this policy.

Fee Reduction. The Department Director or designee has the discretion to reduce facility permit fees for events that are compatible with priorities. Consideration will be given to events that:

- Are sponsored by non-profit entities that have documented Federal 501(c)3 status, or a similar non-profit status under Colorado state law. (**Note:** Non-profit status does not guarantee that a fee reduction will be granted.)
- Directly benefit City-owned programs, activities, or facilities
- Attract visitors to the City and encourage tourist activity
- Expect 500 or less participants/attendees
- Any event pertaining to City business, general or municipal elections, memorial services sponsored by veteran or public safety organizations, events or activities which are governed by a separate agreement with the PRCS Department, or an event benefiting a City department, agency, or facility where any anticipated proceeds from the event are not expected to exceed the costs of the event.

PROCEDURES

Application. Requests for a fee reduction must be made in writing and must accompany the Special Event Permit Application. The complete request should include the following:

- Letter of request on organization letterhead detailing a brief history of the event and purpose or mission statement and a brief summary explaining the primary benefits of the event as it relates to the fee reduction criteria outlined in this policy (1 page maximum, see attached example)
- A line-item detailed budget for the event
- Verification of non-profit status, preferably a copy of IRS documentation

The packet should be e-mailed to blake.zink@coloradosprings.gov, faxed to 719.385.6599 or mailed to:

Parks, Recreation & Cultural Services Department
Office of Special Events
1401 Recreation Way Colorado
Springs, CO 80905

The Department Director or designee shall determine eligibility and notify the applicant of a decision within 30 days of receipt of the request.

Follow-Up Reporting. All organizations receiving a fee reduction must complete and submit a follow-up report to the Office of Special Events no later than 60 days after the completion of the event. The final report should consist of a one page (maximum) typed summary of the results of the project and how it met the provisions outlined in this policy. Samples of advertising and promotions, including tear sheets, photographs, brochures, DVDs, screen shots, etc. should be included.

EXHIBIT C
Alternative Fee Structures:
City Sponsored Program
Recreation Services

City Sponsored Program

- Definition: A program offered by the City for a fee, led by a City staff or contract instructor. Most common recreation program offering.

- Examples:
 - Youth Soccer offered by Youth Sports
 - Teen Summer Camp offered by the Hillside Community Center
 - Learn to Skate offered by the Sertich Ice Center
 - You can Uke! offered by the Therapeutic Recreation Program

EXHIBIT D
Alternative Fee Structures
Recreation Services

City Sponsored Drop-In Programs

- Definition: These are programs that fill vacant program space (such as a gymnasium or classroom) and are offered at no or minimal charge to participants and are monitored by City staff.

- Examples:
 - o Drop-In basketball at Hillside Community Center
 - o Drop-In pickleball at Westside Community Center
 - o Drop-In book club at Deerfield Hills Community Center
 - o Sertich Ice Center Admissions – Public Skate Session

EXHIBIT E
Alternative Fee Structures:
Community Builder Event
Recreation Services

Community Builder Event

- Definition: Community Builder Events are events or programs that are typically a defined number of events or sessions that are free to attendees and related to learning/education, activation, or service.

- Examples:
 - o AARP Foundation Tax-Aide Program at the Westside Community Center: a 3-day per week, six-week offering leading up to Tax Day, providing a free community service to seniors needing assistance filing their taxes.
 - o Hillside Advisory Team: hosts free, open meetings to learn about and provide input into needs and wants of the Hillside Community.
 - o Family Fitness Resource Fair at Deerfield Hills Community Center: a Saturday in July that serves as a free 'one stop shop' resource fair for all things family resources including fitness, education, health and weight management, dietary support, mental health, advocacy, etc.
 - o Book Club at the Westside Community Center: a weekly open time for individuals to gather and discuss one or many books they've read with fellow bibliophiles.
 - o Community Gardening 101 at the Meadows Park Community Center: a 'learn to garden' basics class that is open and free to anyone who wants to learn about gardening, especially in Colorado. Meets once per week for an hour for 4 weeks.

EXHIBIT F
Alternative Fee Structures:
Long Term Rental Discount
Recreation Services

Long Term Rental Discount

- Definition: An organization will be provided a discount based on a minimum consistent rental period such as eight weeks or four months.

- Examples:
 - A church group wishes to rent the gym every Sunday from 7am-11am at the Deerfield Hills Community Center and will sign a 26-week (approximately 6 months) rental agreement. In return, they receive a 25% discount off the standard Nonprofit room rental rate.
 - A Boy Scout group wishes to host weekly scout meetings during the school year and will sign a 34-week (approximately 9 months) rental agreement. In return, they receive a 25% discount off the standard Nonprofit room rental rate.

EXHIBIT G
Alternative Fee Structure:
In-Kind Payment
Recreation Services

In-Kind Payment

- **Definition:** An organization may offset a portion of its rental fees through an in-kind valuation of services such as offering free programs/services, scholarships, donated goods/materials, volunteerism, or donated services. In-kind values may be applied to no more than 50% of the rental fee, with the remaining amount being due as a cash payment.

- **Example:**
 - o A Yoga Instructor wants to teach a one-hour fee Yoga class twice a week at the Westside Community Center for 8 weeks. The room rental fee is \$100 per hour For Profit rental rate.
 - The instructor can offer a one-Saturday-a-month Family Yoga Class during the class term that is open to families to learn about yoga and is free to the community center. The value of the class is \$200, which can apply to the total room rental amount owed.
 - The instructor can comp two registrations for eligible participants at a value of \$200 total, which can apply to the total room rental amount owed.
 - The instructor can donate \$500 worth of yoga mats to the City/facility.
 - The instructor can bring a group of students and friends to help weed the community garden or paint the fences around the property.
 - The instructor can consult with the Community Centers on how to provide youth-oriented yoga classes for summer camp programming.

EXHIBIT H
Alternative Fee Structures
Recreation Services

Revenue Sharing

- Definition: A for-profit program may opt to share revenue with the City based on room rental rate and number of registrations in lieu of a standard per-hour room rental rate. This alternative will typically be considered for programs just starting out to determine interest and participation levels. This model tends to favor new classes that would have lower attendance, versus successful classes with higher attendance (and a higher revenue share payout).

- Example:
 - An instructor wants to offer a Scream-Laugh Therapy class. This class has never been offered at the Center and interest is limited. A revenue share agreement would allow the direct cost of renting a room at a community center to be tied to the attendance (success) of the program.